



Writers Guild of Canada

APPLICATION FOR MEMBERSHIP (See reverse for instructions)

SECTION 1 – APPLICATION INFORMATION

PERSONAL INFORMATION

Professional Name: _____ Date of Birth: _____
DD/MM/YYYY

Legal Name: _____

Business Name: _____

Gender: Female Male Other Specify (if desired): _____

Citizenship: Canada U.S. Australia Great Britain New Zealand

Dual Cdn/U.S. Dual Cdn/U.K. Permanent Cdn Resident

Other (please specify): _____

Diversity (voluntary self-identification): _____

This information will help us as we work towards a more inclusive industry. If you choose to self-identify, this information will be kept confidential.

HST/GST Number: _____

Home Address: _____

Street Number Street Name Unit Number City Province Postal Code

Mailing Address: _____

(if different from above) Street Number Street Name Unit Number City Province Postal Code

E-mail Address: _____ Home Number: _____

Work Number: _____ Cell Number: _____

AGENT INFORMATION

Canadian Agent Name: _____ Agency: _____

Mailing Address: _____

Street Number Street Name Unit Number City Province Postal Code

E-mail Address: _____



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Work Number: _____ Cell Number: _____

U.S. Agent Name: _____ Agency: _____

Mailing Address: _____
Street Number Street Name Unit Number City State Zip Code

E-mail Address: _____

Work Number: _____ Cell Number: _____

SECTION 2 – QUALIFICATION TO JOIN

Program Title: _____

Contracted Minutes (i.e. 60 min., 2 x 30 min): _____

Producer Name: _____

Member of: WGA IAWG WGGB WGNZ SARTEC

SECTION 3 – APPLICATION FOR WGC MEMBERSHIP AND DESIGNATION OF BARGAINING AGENT

I, _____, the undersigned, make application for membership in the Writers Guild of Canada (WGC) and, if accepted, I agree to be bound by and observe the Constitution and By-Laws, Rules, Regulations, Codes, Schedules and Agreements of the WGC in effect, or as they may be amended from time to time.

I understand that I may be required to present documentary proof supporting any information set out above. I understand further that should any information set out above prove to be false, the WGC may refuse to grant me membership or may revoke my membership.

I hereby designate the WGC as my exclusive bargaining agent for collective bargaining purposes for minimum terms and conditions in any and all matters relating to my engagement and/or employment as a writer in radio or television broadcasting, motion picture production, recording of any kind, or any other writing within the jurisdiction of the WGC.



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If my application for membership is accepted, I agree to be enrolled in such Insurance and Retirement Plans in which the WGC may participate from time to time. I hereby appoint the WGC as my agent with respect to the establishment of such Insurance and Retirement Plans, and agree to be bound by any amendments to such Plans which may be judged by the WGC to be in the best interests of its members.

I understand that as a consequence of enrollment in the Insurance and Retirement Plan and registration with the Department of National Revenue of my retirement savings plan under the Income Tax Act (Canada), and applicable provincial legislation, that any payments under the Retirement Plan to me or my beneficiary will be subject to tax under the provisions of the Income Tax Act (Canada) and applicable provincial legislation.

By submitting this membership form, I consent that the Writers Guild of Canada will collect, use and store my personal information for its own internal membership records and to process payments received for members and may share contact information with elected WGC representatives (National Forum Delegates and Councillors.) In addition, the WGC is required on occasion to share a member's personal information with external bodies, including:

1. Our benefit provider for the purposes of establishing insurance and retirement accounts, updating member contact information and updating membership status.
2. Other members of the International Association of Writers Guilds to establish membership in a Guild, to discuss details regarding payments received or in relation to inter-Guild agreements, or writer credit.
3. Legal counsel retained by WGC in order to defend our members' interests through legal or quasi-legal proceedings such as a labour or credit arbitration.

Applicant's Signature



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MEMBERSHIP INFORMATION

Please complete the membership form on reverse and send it via email to Jasmina Ruzic at j.ruzic@wgc.ca.

If we don't have a copy of a signed contract qualifying you for membership, please scan it and attach it along with your membership application to an email and send to Jasmina Ruzic at j.ruzic@wgc.ca.

Completing the form:

- The form refers to “professional” name and to “legal” name. We require your legal name but also need to know the name that will appear on your contracts and on your credits - i.e. your professional name.
- Once we review your application form and qualifying contract, we'll approach you to collect payment of \$525 Canadian if you are joining between January 1st and June 30th, consisting of a \$350 initiation fee plus \$175 Basic Dues. If you are joining between July 1st and December 31st, the amount payable is \$437.50 Canadian, consisting of the \$350 initiation fee plus \$87.50 Basic Dues (pro-rated). Current members in good standing of another member guild of the International Affiliation of Writers (IAWG) do NOT pay the initiation fee. They pay only basic dues when joining the WGC for the first time. WGC members pay annual dues of \$175 CAD thereafter in order to maintain their membership.
- Your membership will be processed once we receive payment and you will receive your membership number and information on membership initiatives and activities. You will also receive a package from the Actra Fraternal Benefit Society (AFBS) relating to your Insurance and Retirement Plans. If you have questions concerning these plans, please contact the AFBS as indicated in your information package.
- Under our Independent Production Agreement, writers pay 2% of gross fees for member working dues to the WGC in addition to a 3% RRSP contribution deducted from each fee and deposited into an RRSP plan on your behalf. In addition, signatory producers contribute 5% of the contracted fee towards writers' insurance and 7% towards RRSP contributions out of their own budget. If you decide not to join the WGC, you can still work for a producer that is signatory to us, and the producer will deduct 5% of your gross fees for non-member



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working dues and 3% for a non-member equalization fund with our Insurance and Retirement Plans carrier.

Obligations of membership:

- By becoming a member of the WGC, you undertake not to work for less than minimum rates or conditions and not to work for producers or engagers who are not signatories to WGC Agreements. The two most important rules in the WGC are:
 - Never sign a contract with or work for a non-signatory;
 - Never work without a signed contract.

If in doubt, please call the WGC before signing a contract and beginning work. Our telephone number is **(416) 979-7907** or toll-free **1-800-567-9974**. We welcome questions - they save time and trouble later. There are also local writers' representatives in several parts of the country - ask about them.

You should also know that you are obligated **to tell your producer that you are a member of the WGC** and make sure your producer knows your WGC membership number. There may be times in the future when you are not working in our jurisdiction. Even so, **you must not let your membership lapse** or your membership could be terminated for non-payment of dues. If you aren't working and wish to temporarily put your membership on hold, please contact us to determine if you are eligible to place your membership on withdrawal. You do not have to pay Basic Dues while your membership is on withdrawal and you can be on withdrawal for a maximum of two years. If you ignore the dues notices or move and neglect to tell us or don't put your membership on withdrawal, your dues will still be debited and your membership will be resigned. Reinstatement of your membership will require payment of back dues and you will have to pay an initiation fee to rejoin.

We welcome you to the Writers Guild of Canada.