



<b>Office use only:</b> Member #: _____ Approval date: _____
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APPLICATION FOR MEMBERSHIP

Please return to:

The Writers Guild of Canada, 366 Adelaide Street West, Suite 401, Toronto, Ontario, M5V 1R9

(See reverse for instructions)

SECTION 1 (PLEASE PRINT)

Professional Name: \_\_\_\_\_ Female  Male  Diversity \_\_\_\_\_  
 Legal Name: \_\_\_\_\_ Male  (voluntary self-identification)  
 Corporate Name: \_\_\_\_\_  
 Citizenship: Canada  USA  Great Britain  Australia  New Zealand  Dual Cdn/US   
 Permanent Cdn resident/landed immigrant  Other  (specify) \_\_\_\_\_  
 G.S.T. No. \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 (Month, Day, Year)  
 Home Address: \_\_\_\_\_  
 (Street) (Apt. No.)  
 \_\_\_\_\_  
 (City) (Province/State) (Postal/Zip Code)  
 Mailing Address: \_\_\_\_\_  
 (if different from above) (Street) (Apt. No.)  
 \_\_\_\_\_  
 (City) (Province/State) (Postal/Zip Code)  
 Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Canadian Agent: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 (Street) (City)  
 \_\_\_\_\_  
 (Province/State) (Postal/Zip Code)  
 Telephone No.: \_\_\_\_\_ Fax: \_\_\_\_\_  
 U.S. Agent: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 (Street) (City)  
 \_\_\_\_\_  
 (Province/State) (Postal/Zip Code)  
 Telephone No.: \_\_\_\_\_ Fax: \_\_\_\_\_

SECTION 2 - QUALIFICATION TO JOIN

Program Title: \_\_\_\_\_ Contracted minutes (e.g. 60 minutes, 2 x 30 minutes): \_\_\_\_\_  
 Please specify producer name: \_\_\_\_\_  
 Member of: WGA  WGGB  AWG  WGNZ  SARTEC  (Please include copy of membership card)

SECTION 3 - APPLICATION FOR WGC MEMBERSHIP AND DESIGNATION OF BARGAINING AGENT

I, \_\_\_\_\_, the undersigned, make application for membership in the Writers Guild of Canada (WGC) and, if accepted, I agree to be bound by and observe the Constitution and By-Laws, Rules, Regulations, Codes, Schedules and Agreements of the WGC in effect, or as they may be amended from time to time.

I understand that I may be required to present documentary proof supporting any information set out above. I understand further that should any information set out above prove to be false, the WGC may refuse to grant me membership or may revoke my membership.

I hereby designate the WGC as my exclusive bargaining agent for collective bargaining purposes for minimum terms and conditions in any and all matters relating to my engagement and/or employment as a writer in radio or television broadcasting, motion picture production, recording of any kind, or any other writing within the jurisdiction of the WGC.

If my application for membership is accepted, I agree to be enrolled in such Insurance and Retirement Plans in which the WGC may participate from time to time. I hereby appoint the WGC as my agent with respect to the establishment of such Insurance and Retirement Plans, and agree to be bound by any amendments to such Plans which may be judged by the WGC to be in the best interests of its members.

I understand that as a consequence of enrollment in the Insurance and Retirement Plan and registration with the Department of National Revenue of my retirement savings plan under the Income Tax Act (Canada), and applicable provincial legislation, that any payments under the Retirement Plan to me or my beneficiary will be subject to tax under the provisions of the Income Tax Act (Canada) and applicable provincial legislation.

By submitting this membership form, I consent that the Writers Guild of Canada will collect, use and store my personal information for its own internal membership records and to process payments received for members. In addition, the WGC is required on occasion to share a member's personal information with external bodies, including:

1. our benefit provider for the purposes of establishing insurance and retirement accounts, updating member contact information and updating membership status.
2. other members of the International Association of Writers Guilds to establish membership in a Guild, to discuss details regarding payments received or in relation to inter-Guild agreements, or writer credit.
3. legal counsel retained by WGC in order to defend our members' interests through legal or quasi-legal proceedings such as a labour or credit arbitration.

\_\_\_\_\_  
 Applicant's Signature Signature of Witness

## MEMBERSHIP INFORMATION

### for writers qualifying for WGC membership

Please complete the membership form on reverse and return it to the **Writers Guild of Canada, Member Services, 366 Adelaide Street West, Suite 401, Toronto, Ontario, M5V 1R9.**

If we don't have a copy of a **signed** contract qualifying you for membership, please scan it and attach it along with your membership application to an email and send to Jasmina Ruzic at [j.ruzic@wgc.ca](mailto:j.ruzic@wgc.ca).

#### Completing the form:

- The form refers to “professional” name and to “legal” name. We require your legal name but also need to know the name that will appear on your contracts and on your credits - i.e. your professional name.
- **Please provide both your home and mailing address if you wish your mail delivered to a different address.**
- When returning the completed form, please include a cheque payable to the Writers Guild of Canada. If you are **joining between January 1<sup>st</sup> and June 30<sup>th</sup>, the amount payable is \$500 Canadian**, consisting of a \$350 initiation fee plus \$150 Basic Dues. If you are **joining between July 1<sup>st</sup> and December 31<sup>st</sup>, the amount payable is \$425 Canadian**, consisting of the \$350 initiation fee plus \$75 Basic Dues (pro-rated). **N.B.** Members in good standing of another member guild of the International Affiliation of Writers (IAWG) - SARDeC, the Writers Guild of America, of Great Britain, of Australia and of New Zealand - do NOT pay the initiation fee. They pay only basic dues when joining the WGC for the first time. Members will thereafter pay annual basic dues of \$150.
- When we receive your form and cheque, your membership will be processed and you will receive your membership card (with your membership number), a copy of the current Independent Production Agreement (or whatever Agreement is relevant to your work), the latest Canadian Screenwriter magazine and information on membership meetings or activities. You will also receive a package relating to your Insurance and Retirement Plans. If you have questions concerning these plans, please contact the Insurance and Retirement Plans carrier as indicated in your information package.
- WGC working dues are 2% on each fee, deducted at source by producers and remitted to the WGC. If you choose not to join, a 5% non-member writer fee will be deducted. In addition to working dues, a 3% RRSP contribution is deducted from each fee and deposited into an RRSP plan on your behalf.

#### Obligations of membership:

- By becoming a member of the WGC, you undertake not to work for less than minimum rates or conditions and not to work for producers or engagers who are not signatories to WGC Agreements. The two most important rules in the WGC are:
  - Never sign a contract with or work for a non-signatory;
  - Never work without a signed contract.

If in doubt, **call the WGC** before signing a contract and beginning work. Our telephone number is **(416) 979-7907**, or toll-free **1-800-567-9974**. We welcome questions - they save time and trouble later. There are also local Writers Forums in several parts of the country - ask about them.

You should also know that you are obligated to **tell your producer that you are a member** of the WGC and make sure your producer knows your WGC membership number. There may be times in the future when you are not working in our jurisdiction. Even so, **you must not let your membership lapse** or your membership could be terminated for non-payment of dues. If you aren't working and wish to temporarily put your membership on hold, please contact us immediately to determine if you are eligible to place your membership on withdrawal. You do not have to pay Basic Dues while your membership is on withdrawal and you can be on withdrawal for a maximum of two years. If you ignore the dues notices or move and neglect to tell us or don't put your membership on withdrawal, your dues will still be debited and your membership will be resigned. Reinstatement of your membership will require payment of back dues and you will have to pay an initiation fee to rejoin.

**We welcome you to the Writers Guild of Canada.**